

Getting Started FAQ's

[1. Why do I need to register before using Egrants?](#)

[2. How do I register to use Egrants?](#)

[3. How long should I allow for registering in Egrants?](#)

[4. What information will I need to know to register in Egrants?](#)

[5. What roles do I need to register in Egrants?](#)

- **1. Why do I need to register before using Egrants?**

Without a unique User ID and password, you will not be able to access ICJI's Egrants system. Unique User IDs and password allows ICJI to communicate with users. It also allows for secure information.

[top](#)

- **2. How do I register to use Egrants?**

Detailed instructions for registering in Egrants are available and can be found in the following Quick Start Guides and form:

- [Online Registration Quick Start Guide](#)
- [Security Roles Quick Start Guide](#)
- [Security Roles Registration Request Form](#)

[top](#)

- **3. How long should I allow for registering in Egrants?**

Depending upon activity level, it can take several days to "complete" the registration process at ICJI, so it is important not to wait until the date a response to a funding announcement is due.

[top](#)

- **4. What information will I need to know to register in Egrants?**

You will need to decide upon a User ID, a password and you will need to know the name of the Applicant Agency for the grant for which you are applying. You will also need to know which of the roles in Egrants you need.

[top](#)

- **5. What roles do I need to register in Egrants?**

A minimum of three roles needs to be assigned within your agency before you will be able to complete the registration process and begin your application. They include Project Creator, Financial Creator, and Submission. More detailed information may be found in the [Security Roles Quick Start Guide](#)

[top](#)